SPECIALTY WORKSHEET for SELF-EMPLOYED

In order to maximize your deductions, please complete this form.

TAXPAYER _____ TAX YEAR _____

Accounting Fees	
Accouting Software	
Advertising - Business Cards	
Advertising - Magazines	
Advertising - Other	
Advertising - Paper	
Advertising - Radio and Television	
Advertising - Signs	
Alarm Service	
Association Dues	
Automotive Expenses	Complete Auto Worksheet
Bad Debts	
Bank Charges **(Business Account)**	
Bookkeeping	
Briefcase	
Business Credit Card Annual Fee	
Business Mileage	Attach Log Book
Business Travel - Hotel	Attach List
Carpet Cleaning	
Casual Labor	Provide 1099 or Payroll
Clipboards	
Commissions	
Cost of Goods Sold	
Credit Card Acceptance Service Fees	
Delivery & Freight charges	
Dues - Professional Societies	
Education - Books	
Education - Classes	
Education - Continuing Education Courses	
Education - Conventions	
Education - Mileage	Attach Log Book
Education - Professional Development	
Education for Seminars	
Emblems for Uniforms	
Entertainment	Attach List
Equipment Repairs	
Equipment Rental	
Freight	
Gifts **($25 Maximum Per Person)**	Attach List
Identification Case	
Insurance - Employee Benefit or your own?	
Interest on Business Debt	
Interest on Business Mortage	
Legal Fees	
License	
Maintenance and Maintenance Contracts	
Medical - Employee Related	
Medical - Owner Related **(1040 Only)**	
Notary Fees	

Office Supplies - Pens, Pencils, Stationery, etc.	
Office Supplies - Water Delivery	
Outside Services	
Payroll Paid to Others **(W-2's)**	
Payroll Taxes	
Pest Control	
Postage	
Printing	
Professional Services	
Publications - Trade Journals	
Referral Fees	
Small Tools	
Software	
Supplies **(other than office)**	
Taxes **(not Employee or Real Estate)**	
Telephone - Answering Service	
Telephone - Cellular Phone Charges office	
Telephone - Long Distance	
Telephone - Pay Phone Charges	
Travel - Other	Attach List
Travel Mileage	Attach Log Book
Uniforms - Shirts, Shoes, Repairs and Purchases	
Uniform Laundry	
Union Dues	
Workman's Comp	

EQUIPMENT PURCHASES

Description of Purchase, Date Purchased and Total Cost including Sales Taxes & Freight
Attach a Detailed List

Carryover Depreciation (From Prior Years)	Attach Last Years Tax Return

Complete Cost of Goods Sold Computation

Beginning Inventory		
Purchases	+	
Shipping (Related to purchases)	+	
Labor (Related to Purchases)	+	
Items withdrawn for personal use	-	
Ending Inventory	-	
Equals: Cost of Goods Sold	=	

GROSS INCOME:

for Self Employment only (with/without 1099's)

THE ABOVE EXPENSES ARE ORDINARY AND NECESSARY IN MY WORK AS A SELF-EMPLOYED PERSON.