SPECIALTY WORKSHEET for RENTAL & PROPERTY

In order to maximize your deductions, please complete this form.

TAXPAYER _____ TAX YEAR _____

Advertising - Newspapers	
Advertising - Other	
Advertising - Referral Fees	
Air Conditioner - Purchase	
Air Conditioner - Service	
Alarm System	
Association Dues	
Bookkeeping	
Casual Labor	Attach List
Cleaning and Maintenance	
Cleaning and Maintenance - Carpet	
Cleaning and Maintenance - Pool	
Cleaning and Maintenance - Pool Supplies	
Commissions	
Credit Checks	
Deposit Refunds Reported as Income	
Drapes - Cleaning	
Drapes - Purchase	
Hot Water Heater - Purchase	
Hot Water Heater - Repairs	
Insurance	
Interest - All Other	
Interest - Mortgage	
Keys	
Lawn Care	
Legal and Professional Fees	
Legal Fees - Evictions, etc.	
License	
Lock Boxes	
Locks	
Management Fees	
Mileage - Business	Attach Log Book
Notary Fees	
Office Supplies, Notebooks	
Office Supplies, Other	
Office Supplies, Pens, Pencils	
Office Supplies, Receipt Books	
Office Supplies, Stationery Supplies	

Paging Service	
Painting	
Pest Control	
Postage	
Rental Bank Charges	
Repairs, Electrical	
Repairs, Equipment, Equipment Rental	
Repairs, Other	
Repairs, Plumbing	
Repairs, Refrigerator	
Repairs, Roof	
Repairs, Structure	
State Industrial Insurance Service	
Storage, Filing Cabinets	
Storage, Rental	
Supplies	
Taxes	
Tools	
Transportation Expenses	
Travel Away From Home Overnight	Attach List
Travel Mileage	Attach Log Book
Utilities - Electricity	
Utilities - Gas & Other	
Utilities, Telephone - Office / or Cell	
Utilities - Telephone - Answering Service	
Utilities, Water & Power	
Wages - Have you filed W-2's or 1099's? (Y) (N)	

IMPORTANT INFORMATION

Date you purchased property	
Purchase Price or Basis	
Improvements or Additions (Cost)	
GROSS INCOME FROM THIS RENTAL: (Do not combine buildings)	

THE ABOVE EXPENSES ARE ORDINARY AND NECESSARY IN MY RENTAL ACTIVITY.