

SPECIALTY WORKSHEET for BEAUTY SERVICES

In order to maximize your deductions, please complete this form.

TAXPAYER _____

TAX YEAR _____

Accounting & Tax Preparation Fees		Office Supplies	
Accounting Software		Office Supplies - Pens, Pencils, etc	
Advertising - Business Cards		Office Supplies - Water Delivery, Coffee, etc.	
Advertising - Magazines		Outside Services	
Advertising - Other		Paging Service	
Advertising - Paper		Payroll Paid to Others (W2's)	
Advertising - Radio and Television		Payroll Taxes	
Advertising - Signs		Pest Control	
Alarm Equipment		Postage	
Alarm Service		Printing	
Association Dues		Professional Services	
Association Fees		Publications - Trade Books	
Bank Charges (Business Account)		Publications - Trade Journals	
Bookkeeping		Referral Fees	
Briefcase		Rent	
Business Travel - Luggage for Seminar Travel		Small Tools - Clippers, Scissors, Nippers, etc.	
Business Credit Card Annual Fee		Smocks	
Business Mileage	Attach Log Book	Supplies	
Carrying Case for Supplies		Taxes	
Cleaning Supplies		Telephone - Answering Service	
Casual Labor		Telephone - Cellular Phone Charges	
Clipboards		Telephone - Long Distance	
Commission Paid to Others		Telephone - Other	
Cost of Goods Sold		Telephone - Pay Phone Charges	
Credit Card Acceptance Service Fees		Towels and Towel Services	
Delivery		Transportation Expenses	
Dues - Professional Societies		Travel Hotel, Airfare	Attach List
Education - Books		Travel Meals	Attach List
Education - Courses		Travel Mileage	Attach Log Book
Education - Continuing Education Courses		Uniforms - Shirts, Shoes, Repairs and Purchases	
Education - Conventions		Uniforms Cleaning or Laundry @ 3.00 per load	
Education - Mileage	Attach Log Book	Union Dues	
Education - Professional Development		Utilities (Water & Power)	
Education - Seminars			
Emblems for Nails			
Entertainment	Attach List	Equipment Purchased This Year	Attach List
Equipment and Product Holders		Equipment Depreciation (From Prior Years)	Attach Prior Years Tax returns
Equipment Repairs and Sharpening			
Equipment Rental			
Freight			
Gifts (\$25 Maximum Per Person)	Attach List	Miscellaneous Supplies:	
Identification Cases		Hair Products	
Insurance		Dyes	
Interest on Business Debt		Shampoo and Conditioners	
Interest on Business Mortgage		Hair Sprays	
Legal Fees		Nail Products	
Licenses		Acrylics	
Maintenance and Maintenance Contracts		Cotton Balls, Emery Boards, etc	
Medical - Employee Related		Silks	
Medical - Owner Related		Wraps	
Notary Fees		Other	

THE ABOVE EXPENSES ARE ORDINARY AND NECESSARY IN MY LINE OF WORK AS A MEMBER OF THE BEAUTY SERVICES PROFESSION.